SELF STUDY REPORT

FOR

4th CYCLE OF ACCREDITATION

S P MANDAL'S ARTS AND COMMERCE COLLEGE RAIBAG

S. P. MANDALS ARTS AND COMMERCE COLLEGE RAIBAG KABBUR ROAD,
RAIBAG-591317 TQ RAIBAG, DIST BELAGAVI
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Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

S. P. Mandal's Arts and Commerce college, Raibag was established in the year 1974 with an object to provide higher education of excellent quality to the students living in this rural and backward area to come up and scale of higher achievements in academic and sports which would help them to safe their character and career suitable to the development of nation and be successful in greater global challenges and enterprises in their own lives.

Considering the short span of 4 decades in the history of our institute, we feel proud that we have done our best in contributing knowledge, honest and hard working graduates in both Arts and Commerce who shape their character and career suitable to the development of the nation and that enables them to be reliant and to invite and be successful in greater global challenges and enterprises in their lives.

Our College is permanently affiliated to Rani Channamma University Belagavi and it is recognized by UGC both under section (2f) and 12 (B) of UGC Act. We have started Post Graduate Course in Commerce (M.Com) from the academic year 2015-16

It is our great pride that we were graded at B++ in 3rd Cycle by NAAC in the year 2017. We have beautiful campus with area of 7.11 acres of land situated in the peace zone outside the bound of city reminding the memories of Gurukula system of ancient times. We have sufficient infrastructure suitable to the provision of excellent and qualitative education. Highly qualified and experienced faculty who are devoted to the cause of enhancing the quality of education and research activities are working in our college. We provide several welfare programmes both for the staff and students.

Vision

As the very name of Our Trust "Shikshan Prasarak Mandal" suggests the spread education and to offer maximum opportunities to rural students to come up and scale higher achievements in academic excellence and sports by affording quality education and coaching facilities.

Our vision is **"Value Based Education for Nation Building and Global Competencies"**

Mission

To provide excellent and quality teaching to our students which would help them to shape their own character and career suitable to the development of the nation and that enables them to the self reliant and to invite and be successful in greater global challenges and enterprise in their own lives. To provide life skills and value based higher education with sound moral values.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. Our institution is providing excellent and qualitative teaching to the students during the last 48 years.
2. Qualified and committed faculty members.
3. Transparency in admission and evaluation process.
4. Eco friendly campus.
5. ICT based teaching learning.
6. Indoor Sports Training Hall and Multi-Gym facilities are available.
7. NCC, NSS, Scouts and guides, YRC, etc facilities are functioning in the college.
8. Introduction of PG (M.Com) course in the college.
9. Spacious natural ventilation class rooms.
10. Among total staff 03 faculty have been awarded Ph.D. and 10 faculty have been qualified NET / KSET Exams.
11. Text books are edited by some of our faculty members.
12. Wi-Fi facility is provided in the campus.
13. CCTV cameras are installed in the class rooms.
14. Fully computerised of college library.
15. Scholarship, fees concession, cash prizes, books, shields and trophy are given to meritorious students.
16. Our college used to organize intercollegiate tournament and selection trials.
17. Excellent sports infrastructure is provided.
18. Our institution used to organize State and National Level seminars / conferences / workshops / webinars etc.
19. Language Lab is available to enhance the communication skills.
20. Two computer labs are made available to the students with all facilities.
21. We have registered Alumni Association.

Institutional Weakness

1. Temporary faculty members are working due to non recruitment at Department of Higher Education.
2. Majority of students are coming from rural areas and poor families.
3. Opportunities are less in consultancy services.
4. Our library is not interconnected with other libraries.

Institutional Opportunity

1. Increasing opportunities of placement for students.
2. Scope for more certificate courses.
3. Scope for MoU and Collaboration with industries / institutions.
4. Increased demand for PG courses.
5. To prepare students for competitive examinations.

6. To develop entrepreneurship opportunities.
7. The faculty is motivated for upgrading their academic qualification.

Institutional Challenge

1. Improving of English language skills and communication skills of students.
2. To develop self confidence among students.
3. To meet the growing expectation of stakeholders.
4. Competition from more number of colleges in same city.
5. Preparing the students belonging to the weaker section and rural area to face the global competition.
6. Increasing in placement in corporate sector through the campus interviews.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The curricula for the UG & PG programs have been formulated in accordance with the guidelines of affiliating university and is in tune with the Vision and Mission of the Institution. The college offers 02 UG Programmes – B.A. & B.Com and one PG Programme in commerce i.e. M.Com affiliated to RCU Belagavi.

The courses offered are carefully designed to keep up with the current trends of developing technology, entrepreneurial skill development etc. Curriculum is aligned with the Program Educational Objectives, Program Outcomes, Program Specific Outcomes and Course Outcomes. The academic calendar is designed to mark the academic events; curricular and co-curricular activities, scheduling of different examinations, planning of workshops, seminars, FDP etc. The institution adheres to the norms prescribed by affiliating University respect to Continuous Internal Evaluation (CIE) System. The students are made aware of the academic calendar. Curricular review and development is done regularly to keep in pace with developments in respective fields to meet the requirement of academia, industry, profession and society. The faculty members are the members of the Board of Examiners of parent university. As per the parent university guidelines semester system is followed for all UG courses and PG course with Credit Based Choice System (CBCS) before 2021 and NEP after 2021. Being an affiliated college institution does not have flexibility in developing curriculum. Every effort is being made for effective delivery of the curriculum.

Conventional chalk – talk method coupled with ICT teaching pedagogy is followed in the college. Assignments, student seminars, worksheets, field visits, industry visits, invited lectures from industry and research institutions are organized for student – centered learning methods. The institution champions the cause of Environmental protection and sustainability. Students are undertaking field projects and internships every year. The college has taken effective steps for curriculum delivery through establishment and provision of ICT enabled classrooms, language laboratory, video conferencing facility, LCD projectors and strengthening of research infrastructure. Feedback on syllabus is obtained from the Students, Teachers, Alumni and Employers.

Teaching-learning and Evaluation

The college adopts the *student – centric learning* and *experiential learning* as its corner stone in academic process. The college follows a transparent admission policy. All admissions are done online and strictly in accordance to the norms of University with complete transparency and displayed on college website. An admission committee comprising of teachers and administrative staff ensures that the admissions for various categories as per the norms of reservation policy is strictly considered and adhered to. After completion of admission process, an orientation programme is arranged for freshers of UG and PG programmes. Faculty members will guide the new batch students regarding infrastructure, facilities available and different activities of the college. At the same time various In-house events and seminars are organized for all students. The student strength has been increasing every year.

The academic process caters to diverse range of learners. The syllabus is unitized and the academic planner is uploaded onto the website. Though lecture method is the pre-dominant teaching method, the use of ICT is integrated into the teaching-learning process. Regular assessment of students through assignments, tests, preparatory tests, etc. The college focuses on assessing the various learning levels of the students and organizes special programmes for both advanced and slow learners. The college encourages the students to get familiar with environment and exposes to experiential learning, participation and problem solving methodologies. The college is successful in using ICT enabled learning management system (LMS) and other E – resources.

Along with academic programmes, co-curricular and extracurricular activities are organized for the overall development of students. Most of our teachers upgrade their qualifications periodically to complete their doctorate and other research assignments with active involvement in curricular, co-curricular and extension activities.

The evaluation process is robust and transparent. The institution has created efficient grievance handling mechanism. POs, PSOs and COs are well stated, displayed on the college website and communicated to the students. The mechanism for attainment of PO and PSO is put into place. The results are analysed on all parameters. Student Satisfaction Survey is conducted every year.

Research, Innovations and Extension

The College is committed to engage faculty members and students in research, innovation and extension activities. Research is encouraged on both part-time and full-time basis leading to M.Phil. and Ph.D. The management and the institution extend maximum possible support to promote research culture in the college. Its primary objective is to promote, sustain and extend research in all possible domains of the curriculum. In the last 5 years many workshops/seminars have been conducted by the college out of which 05 workshops/seminars related to research methodology, IPR and entrepreneurship. The Institute has organized several national conferences and seminars (including webinars), Faculty development programmes (FDPs), workshop etc. for promoting research activities in the institute.

The faculty members published books and published research articles in international conferences and some article in state level conference.

The institution has initiated various extension activities in the neighbourhood to address the social, health and sanitation issues. With its social wing NSS and NCC and YRC the college has identified varied needs of the society and conducted Swachch Bharat Abhiyan, polio eradication programme, plantation drive, AIDS, traffic

and voting awareness programmes in the last five years.

Infrastructure and Learning Resources

The Management has developed adequate infrastructure and learning resources in the campus to achieve its objective of excellent education. The college has a campus area of 07.11 Acres of land which accommodates college building, library, hostel, guest house, post office, play grounds, ladies room, staff room, departments rooms, classrooms, administrative rooms etc, The students and faculty are commodious with adequate classrooms, well equipped laboratories and conference /seminar halls. Ramp and wheel chair facilities are available for the convenience of the differently-abled students.

There are in all 18 class rooms and 06 department rooms, of which 10 classrooms are ICT enabled. There are two computer labs and one language lab is available for the students. These labs have 80 computers & equipment, internet connectivity and projectors to support practical sessions. Total no of 80 high configuration computers are earmarked for student's use. Infrastructural facilities both physical and academic are periodically developed and augmented. There is one auditorium with all acoustic facility with a seating capacity of 300 students.

A well-established library with 100 seating capacity has 30,658 books and 30 journals/ Magazines to cater to the needs of students and faculty. The library is fully automated using E-Lib Library management Software a dedicated digital library consists of e-books and e-journals. College library has access to INFLIBNET N-List for online access to e-resources.

IT infrastructure of the college is maintained and upgraded on regular basis by the college.

Student Support and Progression

The institution's initiatives center around student centric measures. Students are assisted to avail scholarships and freeships provided by the government. The Management supports underprivileged students through fee concession, Along with government schemes, institution is providing financial aid to meritorious students. . Members of faculty, alumni and well wishers of our institution have adopted poor students and meritorious students. They have instituted cash prizes for the academic and sports achievers. College provides various facilities in the form of indoor and outdoor programs, encourages for participation in co-curricular activities. The college has Sports Department, Career and Counseling Cell, Alumni Association, Ladies Union, Anti Ragging Committee, Grievances Redressal Cell etc, to support the students.

As the number of students seeking admission to undergraduate education has increased over the last five years, there have also been a significant number of students graduated and pursuing higher education. On an average yearly 35 of the students progression to higher studies like M.Com., M.B.A., M.A., LL.B., B.Ed. and B.P.Ed., etc.

The Grievance Cell addresses the problems of students with sensitivity and confidentiality. Ragging is totally prohibited in the institution and measures are taken to restrain the ragging through anti-ragging cell.

Career and Counseling Cell organizes various workshops for promotion of entrepreneur skill and campus recruitment in corporate sector. Ladies union of the college conducts several programmes, competitions for the ladies throughout the year. College provides plethora of opportunities to the students to showcase their hidden talents. As a result, they have excelled in Cultural and Management Activities in the last five years

In last five years College has produced more than 11 students emerged as University Blues and have represented University team at all India level Inter University Games. More than 95 students have participated at University Level Inter-Collegiate Men and Women Tournaments / Championships at various Sports events. The college has a registered alumni association (DRBG/SOR/1362/2021-22) which undertakes various activities to support current students. The Institution networks and collaborates with alumni and former faculty for the development of our college.

Governance, Leadership and Management

Our college has a transparent and multi layered governance system. The Governing Body of the college meets on a regular basis to discuss issues related to the overall development of the institution. Similarly, Staff Council meetings are held periodically for the effective planning and implementation of teaching, learning and administrative programmes. Student Council meetings are also held at regular intervals to address student related issues.

As per Government rules, the college has implemented welfare schemes, and a range of development oriented programmes for the teaching and non-teaching staff. Financial support is provided to faculty members to attend seminars, workshops and conferences.

The institution has an active IQAC. The IQAC has been constituted with representative stakeholders from all segments of the institution. The main task of the IQAC is to effectively plan quality measures to sustain and enhance quality in the activities of the institution. IQAC has conducted both internal and external academic audit every year. IQAC has organized faculty development programmes, professional development programmes and orientation programmes for teaching and non-teaching staff in the past five years. The IQAC with an exclusive chamber has been evolving academic plans and implementing them for the harmonious growth of the college. IQAC has been functioning to supervise academic activities to enhance quality in teaching-learning evaluation, research, community oriented activities and human resource management etc.

Accounts of the institution are audited regularly by an expert registered chartered accountant.

The budgetary resources are:

1. Grant received by the UGC

2. Fees collected from the students

3. Management contributions

4. Government grant-in-aid for staff salary.

Institutional Values and Best Practices

The College is highly conscious and firmly determined in addressing the environmental issues judiciously. Observation of significant days related to environment like Ozone Protection Day and Pollution Prevention Day and other days of important issues are done regularly in the College. Awareness programmes and rallies on AIDS, Seasonal Diseases, epidemics and saving of rivers/water resources are implemented. Energy conservation is given highest priority. The women empowerment cell strengthens many initiatives of the college for women education and empowerment. The college has organized various programs to inculcate human values, patriotism and also to promote gender equity. The college through NSS and NCC has organized various programmes to address the local community and societal needs. The college adopts best practices in teaching-learning, ICT enabled teaching, career guidance, placements, coaching for competitive exams, research, innovations and social service. National Festivals are celebrated as a mark of respect for the sacrifices made by our national leaders. The Institution maintains complete transparency in its financial, academic and auxiliary functions by a participative mechanism. The Institution organizes activities such as Swachh Bharat Abhiyan, International women's day, Blood donation camps etc. for the promotion of universal values, human values, and national integration, etc.

The following are the two best practices adopted by our institution.

They are

1. 'Provision of the Incentives to the Meritorious Students by Faculty'

2. 'Green and Eco-Friendly Campus'

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	S P MANDAL'S ARTS AND COMMERCE COLLEGE RAIBAG
Address	S. P. MANDALS ARTS AND COMMERCE COLLEGE RAIBAG KABBUR ROAD, RAIBAG-591317 TQ RAIBAG, DIST BELAGAVI
City	RAIBAG
State	Karnataka
Pin	591317
Website	www.spmaccraibag.org

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	P. B. Munyal	08331-225210	9632056363	08331-225210	accraibag@gmail.com
IQAC / CIQA coordinator	S. T. Dhanode	08331-225332	9448860310	-	shrikantdhanode1@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid and Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

State	University name	Document
Karnataka	Rani Channamma University	[View Document](#)

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	10-07-1980	[View Document](#)
12B of UGC	27-07-1998	[View Document](#)

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	S. P. MANDALS ARTS AND COMMERCE COLLEGE RAIBAG KABBUR ROAD, RAIBAG-591317 TQ RAIBAG, DIST BELAGAVI	Rural	7.11	4561.62

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Kannada Political Science Sociology	36	PUC	English,Kannada	70	69
UG	BA,Kannada Political Science Economics	36	PUC	English,Kannada	20	10
UG	BA,Kannada Political Science Hindi	36	PUC	English,Kannada	15	3
UG	BA,English Political Science Sociology	36	PUC	English,Kannada	15	4
UG	BA,English Political Science Economics	36	PUC	English,Kannada	15	2
UG	BA,English Political Science Hindi	36	PUC	English,Kannada	10	0
UG	BA,Statistics Political Science Sociology	36	PUC	English,Kannada	15	11
UG	BA,Statistics Political Science Economics	36	PUC	English,Kannada	10	4
UG	BA,Statistics Political Science	36	PUC	English,Kannada	10	2

	Hindi					
UG	BA,Kannada History Sociology	36	PUC	English,Kannada	40	39
UG	BA,Kannada History Economics	36	PUC	English,Kannada	10	9
UG	BA,Kannada History Hindi	36	PUC	English,Kannada	10	9
UG	BA,English History Sociology	36	PUC	English,Kannada	10	8
UG	BA,English History Economics	36	PUC	English,Kannada	10	10
UG	BA,English History Hindi	36	PUC	English,Kannada	10	2
UG	BA,Statistics History Sociology	36	PUC	English,Kannada	10	9
UG	BA,Statistics History Economics	36	PUC	English,Kannada	10	4
UG	BA,Statistics History Hindi	36	PUC	English,Kannada	10	2
UG	BCom,B Com General	36	PUC	English,Kannada	120	45
PG	MCom,M Com General	24	B.COM	English	30	30

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0				2				16
Recruited	0	0	0	0	2	0	0	2	2	0	0	2
Yet to Recruit				0				0				14
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				20
Recruited	0	0	0	0	0	0	0	0	19	1	0	20
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				12
Recruited	1	0	0	1
Yet to Recruit				11
Sanctioned by the Management/Society or Other Authorized Bodies				7
Recruited	7	0	0	7
Yet to Recruit				0

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Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	1	0	0	1
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	0	0	1
M.Phil.	0	0	0	2	0	0	1	0	0	3
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualificatio n	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	3	0	0	3
M.Phil.	0	0	0	0	0	0	4	0	0	4
PG	0	0	0	0	0	0	12	1	0	13
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualificatio n	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	568	0	0	0	568
	Female	121	0	0	0	121
	Others	0	0	0	0	0
PG	Male	25	0	0	0	25
	Female	32	0	0	0	32
	Others	0	0	0	0	0
Certificate / Awareness	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0

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Provide the Following Details of Students admitted to the College During the last four Academic Years

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	68	64	57	80
	Female	27	29	30	31
	Others	0	0	0	0
ST	Male	2	2	4	4
	Female	0	1	3	2
	Others	0	0	0	0
OBC	Male	317	305	382	453
	Female	136	127	140	122
	Others	0	0	0	0
General	Male	2	3	4	7
	Female	4	0	0	2
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		556	531	620	701

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	All the courses offered under the different programs of UG and PG education in our institution are multi/interdisciplinary in nature. Apart from this, the certificate, value added, skill based, outcome based courses introduced in our college are interdisciplinary. Open Elective Courses (OEC), Skill Enhanced Courses (SEC), Discipline Specific Courses (DSC) listed by the affiliating university were informed to the students while admitting them to different programs.
2. Academic bank of credits (ABC):	The flexibility in all our academic programs will help the students to seek employment after any level of award and join back as and when feasible to upgrade

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	qualification. This will reduce the drop out rate and thus help to improve Gross Enrolment Ration (GER) in higher education. Multiple entry and exit options as per NEP 2020 are informed to the students who were enrolled during 2021-22. The affiliating university has issued circulars regarding individual academic bank accounts. We understand that ABC regulations will encourage a blended learning mode in which students will be allowed to earn credits. The students enrolled as per NEP guidelines can also get credit transfer for the online courses offered by the Government of India. Apart from this an effort will be made to introduce integrated education and competency based on courses under NSQF scheme of UGC. These additional courses offered will equip the students with series of knowledge, aptitude etc.
3. Skill development:	Skill development is a new component in all our courses. Our concern is to contribute for the skilled man power to the country. Challenges of imparting the required skills amongst the stakeholders in at least one of the semesters will be achieved through tie-up a suitable agency or branch National Skill Development Corporation (NSDC). More weightage is given to introduce the courses involving language skills, communication skills, physical education activities, yoga, computer-assisted web-based learning, ethics and self awareness, enhancing scientific temper through e-resources, social and environmental responsibility, civic sense, national integration etc. NEP syllabi frame work is highly oriented towards skill inclusive education.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	As per NEP introduced in Karnataka, the first state in the country, focus is now on knowledge system teaching integrating with different local languages, tourism, socio-economic aspects, mass communication, Indian polity and culture. History syllabus framework is rescheduled with traditional touch to historical and rich heritage sites. More of archeological survey work is being considered under History subject to promote students involvement in field work. The due importance is given by the Government of Karnataka to the regional language and the same is made mandatory for all programs as Ability Enhancement Compulsory Course (AECC) as per NEP guidelines.
5. Focus on Outcome based education (OBE):	The desired syllabus for all the courses under

	different programs are thoroughly revised by the affiliating university as per the Choice Based Credit System (CBCS) guidelines of University Grants Commission during year 2019-20 for all the courses with effect from 2020-21. The structure and syllabi is designed and developed as per CBCS in accordance with Learning Outcomes based Curriculum Framework (LOCF) of NEP with effect from 2021-22. Now for all the courses, the course outcomes, program outcomes, program specific outcomes are stated by the institution based on the LOCF. Now the tracking of learning outcomes is under the progress for each student.
6. Distance education/online education:	During Covid-19 pandemic and severe flood situation in our area from 2019 to 2021, the teaching community were made to involve in online education by using different digital platforms and these are in accordance with guidelines issued by UGC from time to time. Apart from this, the students were informed thorough Teachmint App and Google Meet platform to join for online courses offered by Ministry of Higher Education. The internal examinations were conducted through online mode during lockdown periods. National level webinars were organized on current relevant topics. Many of our students along with other college students were benefitted about the information provided by the resource persons. All our efforts are honest and sincere by following the guidelines of the Government of Karnataka and Affiliating University to get prepared for NEP.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
746	701	620	531	556

File Description	Document
Upload supporting document	[View Document]()
Institutional data in the prescribed format	[View Document]()

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 22

File Description	Document
Upload supporting document	[View Document]()
Institutional data in the prescribed format	[View Document]()

2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
22	22	22	21	23

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
6.24	5.14	4.22	33.85	35.10

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Being an Affiliated college of the Rani Channamma University, S. P. Mandal's Arts and Commerce College, Raibag follows the Academic Calendar issued by the University at the beginning of the academic year. It clearly delineates a schedule for teaching, examination, semester break and vacations that is strictly followed by the college to ensure smooth and efficient functioning of its teaching and administrative processes. Within the same framework, the college also prepares its own calendar of events and activities before the commencement of the Academic Session and the same is communicated to all.

- At the beginning of each semester departmental meetings are conducted by HoDs of respective departments for subject allocation and distribution of syllabus. The course teachers have developed 'course outcomes' for respective subjects / courses. These COs are discussed, finalized and uploaded on the college website.
- Various classroom teaching methods are used for the effective delivery of the curriculum- such as Chalk and Blackboard method, ICT-enabled teaching-learning method, Group discussion amongst the students and students seminars related to curriculum, Paper presentation, Need based survey programs, field works and educational excursions coordinated by the departments, Project work, Seminars and special talks by experts.
- Effective teaching achieves its success only if it is well planned. Hence for the proper planning of teaching, each teacher is asked to prepare the lesson plan and flowcharts for their respective subjects and also provided with an academic diary containing timetable, workload, actual teaching units, syllabus completing summary, daily teaching plan. The lesson plan and flow chart prepared by teachers consists of contents of the syllabus, flow of information, objectives of the lessons and teaching pedagogy used by the teachers such as Power Point Presentation and Group Discussion etc. This systematic process has helped teachers to complete the given syllabus by the university in time. Every teacher has to maintain an individual Teacher Diary to record the day to day teaching-learning activities regularly. The teaching diary gives an overall summary of the topics covered by a teacher in a class, for a subject.

- For the purpose of conducting Continuous Internal Evaluation, teachers prepare their schedule of teaching, class tests and assignments in accordance with their allotted time table keeping the academic calendar and planned co-curricular activities of the college in mind. The students are informed well in advance about the deadline for assignment submissions, dates for class tests and presentations, as well as their final internal assessment marks. Criteria for assessment are also shared with the students.
- The institution adheres to the norms prescribed by affiliating university with respect to Continues Internal Evaluation (CIE) System. The first internal examination is conducted between eighth and tenth week of every semester and second internal examination is conducted between twelfth to fourteenth weeks of every semester as scheduled in the academic calendar.

- The students who are absent for tests on valid grounds are allowed for re test as per university guidelines.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.2 Academic Flexibility

1.2.1 Number of Add on /Certificate/Value added programs offered during the last five years

Response: 10

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.2.2 Percentage of students enrolled in Certificate/ Add-on/Value added programs as against the total number of students during the last five years

Response: 12.68

1.2.2.1 **Number of students enrolled in subject related Certificate/ Add-on/Value added programs year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
90	90	60	70	90

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Response:

- RCU Belagavi curriculum offers courses related to cross-cutting issues like Professional Ethics, Gender Equality, Human Values, Environment, and Sustainability in UG/PG programs. At the institutional level, several activities are conducted by clubs and cells of the college to give a more holistic approach to these issues.
- The Institution has made efforts to train the students to integrate crosscutting issues in the following ways: Subjects on Indian Constitution and Environmental Public Health, Science and society, Business Ethics, Personality development Cultural diversity, Creativity and Diversion are included in the curriculum. BA Economics creates awareness on environmental issues and builds up moral and ethical values among the student community.
- There are various committees that take care of the students such as:

1. Women's Forum: There is independent Women Empowerment Cell. The College has the practice of maintaining grievances. It is reported that the institution guarantees equal opportunities for all the students and staff without considering their gender in various unions/associations/Gymkhana. Regarding sexual harassment in the college is nil due to effective implementation of discipline in the college premises.
2. Anti-Ragging Committee: Anti- Ragging Committee has been constituted to handle the issues pertaining to ragging. Any student can drop a complaint in the complaint box without disclosing his/her identity in case of any unhealthy incident.
3. Community Orientation: The college NSS/NCC (Human Rights) team creates awareness among the people of surrounding villages on various issues. The Institution conducts many programs such as blood donation camps, Social awareness programs & welfare services.

- HUMAN VALUES: As an extension activity, the department staff and students conduct various events and visit homes of the needy. A few events are: Personality development, Community service, visiting old age people's home, elders and volunteers spend some time together and share their experiences with each others, Health check-up, Distributing food to the flood victims etc.
- PROFESSIONAL ETHICS: Professional ethics is part of the curriculum. It ensures personal and professional standards of behavior expected by the professionals and institution has given equal importance to professional ethics along with academics. We have conducted various personality development programs for inculcating the following values in the students

1. Strive For Excellence
2. Being Trustworthy
3. Being Honest
4. Meeting the deadlines
5. Being Positive & Confidentiality
6. Being Competent & Improve Continually

ENVIRONMENT AND SUSTAINABILITY The idea for Sustainable development is to create a development that can be maintained and sustained without causing harm to the environment. The NSS Volunteers take up the following initiatives Swach Bharat, Voters Awareness Rally, Personality development and Community service.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.3.2 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 3.62

1.3.2.1 **Number of students undertaking project work/field work / internships**

Response: 27

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.4 Feedback System

1.4.1 Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website (Yes or No)

Response: Yes

File Description	Document
Upload supporting document	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Enrolment percentage

Response: 57.65

2.1.1.1 **Number of students admitted year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
342	272	295	244	147

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
475	450	450	440	440

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

2.1.2 Percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (Exclusive of supernumerary seats)

Response: 80.14

2.1.2.1 *Number of actual students admitted from the reserved categories year - wise during the last five years*

2021-22	2020-21	2019-20	2018-19	2017-18
207	192	191	179	135

2.1.2.2 **Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
238	225	225	220	220

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

2.2 Student Teacher Ratio

2.2.1 Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 33.91

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences using ICT tools

Response:

The College makes continuous and conscious efforts to enable its students to realize their potential and evolve as leaders and transforming agents of society. Over a long period of time the institution has made a shift from conventional teacher centric methodology to student centric teaching. The teachers assess the learning levels of the students and bracket a class as audio, visual, kinetic learners class in relative percentages. To make the process of teaching and learning more effective, various student centric methods are used. Average teacher pupil ratio is kept suitably low to ensure quality teaching. Here one can notice a complete transformation of teaching learning process from traditionally teacher centered to student centric.

Experiential learning, participative learning, and problem solving methodologies are used to ensure effective learning outcome.

1. **Participative methods**: students will be provided a platform to participate to learn, to interact, to express and explore important concepts of different subjects. Students learn through listening, writing, observing, presenting, acting, discussing processes.

Here lectures and tutorial, ICT enabled seminars and presentations subject related movies, value based ted talks, guest lectures, group discussions, mock interviews, Role play and skit are involved to satisfy the thrust of Aural, Visual and Verbal learners. Majority of above methods are practiced in most of the departments.

1. **Experiential Learning:**

- Excursions, field visits/ surveys and industrial visits are organized from time to time to expose students and faculty to advanced levels of knowledge and skill requirements of the industry.
- Group projects and case studies are also assigned to the students which encourage peer learning and team spirit.
- Use of ICT & E-resources by students is encouraged.
- The college employs an interactive approach through discussions, debates, oral group presentations to encourage greater participation and interactive learning.
- Project work is assigned in all practical subjects to encourage teamwork and participative learning.
- Paper Presentations: Students are encouraged to present papers in other colleges.

1. **Online Teaching:**

To cope up with uncertainties and challenges faced by education sector during covid pandemic following online teaching methods are used.These methods will help aural learners to accumulate information through Google classroom, Google meet, Microsoft team, Zoom app, you tube channel adopted by different departments according to their requirements.Time utility and place utilities of education sector are satisfied by these methods. Here teachers provide standard information in the form of notes, diagrams, PPTs thorough different ICT tools and students can refer the same.

The **training programmes** have been conducted in the institution for faculty members on usage of different ICT tools for effective teaching learning process.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years

Response: 100

2.4.1.1 **Number of Sanctioned posts / required positions for teaching staff/ full time teachers year wise during the last five years:**

2021-22	2020-21	2019-20	2018-19	2017-18
22	22	22	21	23

File Description	Document
Upload supporting document	[View Document](#)

2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 42.73

2.4.2.1 **Number of full time teachers with NET/SET/SLET/Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
15	11	09	06	06

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

The college follows the academic calendar of events and norms and guidelines of Rani Channamma University, Belagavi to conduct continuous and comprehensive internal exams. Care is taken to see that the names of all the students admitted are registered on the University portal.

Discrepancies if any are brought to the notice of the Registrar (academic) for further necessary action.

Internal Examination is highly transparent. At college level, a centralized Internal Examination committee is constituted which will take care of the conduct of Internal Examinations. The college follows strictly the guidelines and rules issued by the university while conducting Internal Examinations.

- Two Internal Assessment tests are given during each semester.
- The students are informed about the examination dates much earlier to allow them to prepare well for the examination which forms the basis for the award of Internal Assessment Marks.
- At the time of the induction program the HODs inform the students the process of the calculation of internal assessment marks

Transparency

Internal marks awarded to students are displayed on the notice board and also student's signature is taken against their theory internal marks before sending the same to university. The I and II internal test papers are evaluated and given back to students to refer. If any discrepancy in evaluation will be resolved by the

concerned HOD.

Grievances:

- Each subject teacher and HOD takes up the responsibility to redress any grievances related to internal exam queries.
- In case students who are absent for the internal exam due to certain genuine reasons such as sickness/hospitalization, NCC, NSS camps, competitive exams etc. approach the course teacher or any emergency situations, anyone of the following methods are used. Conduct of re-exam, home assignments, presentations or oral tests, whichever is considered fit for the student.
- The grievances regarding the award of marks are sorted out by the subject teacher.
- Papers are distributed in class hours.
- Student's doubts over the marks given are classified, and the students are informed about the proper way of presentation of answers.
- In case there is a mistake in the totaling of marks the students are allowed to bring the answer scripts to the faculty members for re-totaling or re-assessment as applicable.
- The finalized marks are displayed on the notice board.
- Similarly, physically challenged students are provided extra time during the exams according to university guidelines. The students who represent the college in NCC and NSS are given due weightage of marks and attendance to avoid their academic loss.

External assessment :

- The university is made transparent to evaluate the theory exam, in case of student may undergo for revaluation, re-totaling, challenge valuation and photo copy of the answer script as per the university norms and time schedule.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1 Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website and attainment of POs and COs are evaluated

Response:

The Program Outcomes (PO) and Course Outcomes (CO) are adopted for all programs offered by the institution in accordance with University guidelines.

- Learning outcomes form an integral part of college vision, mission and objectives.

- The learning objectives are communicated through various means such as college prospectus, Principal's address to students and parents, Alumni meets and dissemination in classroom by concerned staff. These are also prominently featured on college boards, college magazine and other publications brought during conferences and seminars.
- Students are made aware of the course specific outcomes through orientation programme, classroom discussion, expert lectures. Orientation programme is conducted at the beginning of every Academic year. The Principal and faculty state the facilities available at the college and explain the scope of the programme. The students are also informed about the marks allotment for each section of the course and the details of allotment of internal marks
- The subject teacher explains in detail the different aspects and importance of that particular subject in relation to the job opportunities and higher studies. There is a detailed discussion of the syllabus that is given by the university.
- The college deputes teachers for workshops, seminars, conferences and FDPs to enrich them to attain the outcomes while teaching learning in the classes.
- Many teachers are also the members of syllabus sub committees, thus the process of perception and outcomes takes place in exact manner and excel the quality of teaching learning.
- Successful alumni students are also invited to interact with both students and teachers at specific events and meetings where they share how their individual course shaped their career.

The process of finding the attainment of COs uses various tools or methods. These methods - Direct method and Indirectmethod.

Direct Assessment Tools:

1. Internal assessment test: Two internal tests are conducted, one in the 8th week and another in the 12th week of each semester.
2. Semester End Examination: Semester end exams are conducted by the university. The theory and practical examination scores are used as a metric to assess the attainment of course outcomes.
3. Home Assignments: Home assignments are given to students twice in a semester to assess their analytical and problem solving abilities.

Indirect Assessment Tools:

1. Course exit survey is conducted at the end of each semester from which information about course outcomes is obtained.
2. Attainment is the action or fact of achieving a standard result towards accomplishment of desired goals. Primarily attainment is the standard of academic attainment as observed by test and / or examination result.
3. Once the various CO attainment levels are achieved then PO attainment procedure is initiated. Institute obtains PO attainment through the consolidated assessment obtained through all course outcomes. Once the PO attainment value is obtained a feedback meeting is conducted to understand and analyze the gap in achieving the program objectives and necessary action is initiated.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6.2 Pass percentage of Students during last five years

Response: 89.9

2.6.2.1 **Number of final year students who passed the university examination year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
173	115	166	193	181

2.6.2.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
200	119	175	207	220

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.95

File Description	Document
Upload database of all students on roll	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 *Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)*

Response: 0

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

The institution initiate activities like research, extension activities and collaborations to create knowledge among the students and the teachers and transfer the same in the society for the wellbeing of present and future generation. The institute co-ordinate the policies and activities of the Government, Management, Staff and Students, to create an ecosystem for innovation and initiate activities to create and transfer the knowledge in the society

The institution strives hard to create knowledge at Faculty level which is the 'engine' of knowledge creation and later its transferred to the learners via teaching and training. The institution has undertaken initiatives that can lead to creation of knowledge among the faculty. The institution has provides laptops, free internet access (Wi-Fi) in college, with an objective to develop research culture among the staff. The institution has well equipped library with rich collection books, national and international repute journals, INFLIBINET, N-List.

The Research Cell in association with IQAC has organized seminars and workshops on topics like Research Methodology, Union Budgets, IPR, and Entrepreneurship for the staff and students. Staff members are qualified with M.Phil., Ph.D., NET/SET and their research papers and books are published. The staff members have attended seminars/workshops/conferences organized in other institutions.

In addition to this, Institution has signed collaborations/linkages with other Institutes, Industries to create

and transfer knowledge in the society. It reveals the institutional initiatives to create and transfer knowledge in the society through 'teacher-learners'.

Student Based Initiatives; Once the 'engine' is empowered to create knowledge, it need to percolates to the learners through via teaching, training and practice. Knowledge is transferred to the learners by conducting academic, cultural, extension and sports activities in and around the campus. To sensitize students and makes aware social issues and needs 'Extension Activities' like Swachch Bharat Abhiyan, AIDS Awareness, Blood Donation, Pulse Polio Programme, Start-up-India and so on, are organized by NCC/NSS/YRC and other wings of the institution . The institutional success in creating and transferring knowledge in the society can be quantified through University Blues, Championships in sports and cultural activities and Placements during last 5 years. Thus, institution has taken initiatives to generate knowledge and transferred in the society via 'Teacher-Learner'. Our college is located at rural area, hence pollution free, excellent environment and greenery campus.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.2.2 *Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years*

Response: 9

3.2.2.1 **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
2	3	1	2	1

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3 Research Publications and Awards

3.3.1 *Number of research papers published per teacher in the Journals notified on UGC care list during the last five years*

Response: 0

3.3.1.1 **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.82

3.3.2.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
2	8	4	1	3

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

The S. P. Mandal's Arts and Commerce College, with its focused vision and mission to impart education and be the trend setter in this region, has also undertaken activities in its neighbourhood to address social issues and discharge social responsibilities. The institution has connected its staff and students with community through activities which are Socio-Economic in nature to sensitize the learners. The institution has introduced platforms like NCC, NSS, YRC wings/committees/groups/clubs/cells through which it identifies diversified needs/issues of society. The institution has executed the structured activities like

Swachch Bharat Abhiyan, Polio Eradication, Traffic, Aids and Voting Awareness, Women Empowerment and so on, in last 5 years. The institution has established a mechanism through which the staff and students are involved in extension activities. The institution follows the calendar of activities prescribed the Government agencies and self-prepared.

The institution has NSS wing, which adopts a village every year and organizes annual camp with an objective to make students familiar with village and create a sense of holistic development in the village. During the camp, the students are trained to get acquainted with village life by undertaking activities like Shramadan, Tree Plantation, Cleanliness, Health Awareness, Street Plays in the village. In addition, NSS volunteers visit the orphanage and old age homes, donate clothes and essentials of life to the destitute, thereby students get sensitized with life of needy.

NCC, another active wing of the institution, instills sense of patriotism among the students and also join with NSS in organizing many activities like Swachh Bharat Abhiyan, AIDS awareness rally, Pulse Polio Programme,

Youth Red Cross (YRC) is another wing of the institution which organizes activities like Blood-donation camps, general Health Check up to make students realize the importance of health and donations and co-ordinates the activities of NCC, NSS and Institution to achieve the set objectives. The institution had organized COVID-19 vaccination drive for students and staff.

The activities organized by NSS, NCC and YRC develop a sense of emotional support, empathy and belongingness among the students in the community. The students are encouraged to play dramas, street plays, events based on socio-economic issues like traffic and health awareness.

Further, the institution organizes social awareness programs such as 'Voter's Campaigns'/ Constitutional Day Celebrations in collaboration with Raibag Taluka Tahasildar office. These programs are designed to spread awareness about registration of Adhaar / Voter Card and Fundamental Rights and Duties of the students.

The combined efforts of NCC, NSS, YRC and other departments/committees ensure the holistic development of the student and sense of belongingness in the neighborhood community.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.4.2 Awards and recognitions received for extension activities from government / government recognised bodies

Response:

The College is actively involved in extension activities. The students actively participate in social service activities leading to their overall development of the personality. The college runs effectively National

Service Scheme (NSS), NCC, Scouts & Guides and YRC through various schemes to undertakes various extension activities in the neighborhood communities and adopted villages by conducting seven days special camps. The college provides consciousness to the students as well as to the villagers about the significance of social issues like Swacchha Bharat Abhiyana, Water Conservation, Environmental Awareness, Road Safety Measures and AIDS Awareness Programmes, etc.

Prof. P. B. Munyal conducted Voting Awareness Programmes in various villages through Electronic Voting Machine (EVM). In response to the contribution of our college NSS Unit serving excellent services, hence the Government / Government recognized bodies are providing appreciation letters for the contribution of extension activities to our college.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organised in collaboration with industry, community and NGOs) during the last five years

Response: 84

3.4.3.1 **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
12	23	25	14	10

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.5 Collaboration

3.5.1 Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 09

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 Availability of adequate infrastructure and physical facilities viz., classrooms, laboratories, ICT facilities, cultural activities, gymnasium, yoga centre etc. in the institution

Response:

Our College has constantly endeavoured to provide quality education and ensure all round development of the students in order to create aware, responsible and empowered citizens. The institution has a well maintained, user friendly and resilient infrastructure conducive to teaching, learning and comprehensive development of students. The supportive facilities on the campus are developed to contribute to the effective ambience for curricular, co-curricular, extra- curricular and administrative activities. The Institution has set procedures for optimal usage of the facilities to maintain the quality of academic and other programs on the campus. Leading Expansion of the facilities is done to meet the future development on regular basis. The college spans over 07 acres and 11 guntas of area and approximately has 28773.17 Sq.Mtr of area at its disposal.

The details of the infrastructural facilities are as follows:

CLASSROOMS: - The College has spacious 18 classrooms and 06 department rooms. The classrooms are equipped with projectors so that ICT can be used for strengthening academic discourse and proper seating capacity and electrification. Green boards are available in all classrooms and LCD projectors are available in 10 classrooms.

COMPUTER LABS- There are two **computer labs** available for the students. These labs have 80 computers & equipment, internet connectivity and projectors to support practical sessions.

LANGUAGE LAB- The college has a language lab with 10 computers along with audio video facilities and microphones.

LIBRARY- The institute's library, the resource hub for knowledge, has a vast collection of books. The College has an automated Central Library with exclusive collection of about 30,658 books and 30 Print Journals and Magazines. The library is fully automated using E-Lib Library management Software. E-Lib Library management Software is useful for automation of in-house activities of libraries and to provide various online member services. Dedicated reading rooms are available for students with seating capacity for 100 students. INFLIBNET facility provides seamless, reliable access to research scholars.

CAMPUS FACILITIES

HOSTEL ACCOMMODATION- Hostel facilities for ladies with intake of 40 students are available in the vicinity campus level. The hostels have adequate security measures with all the facilities furnished in the vicinity of hostel. An overall conducive environment for study is provided.

SEMINAR HALL- A well-maintained hall measuring 223 sq.mtr with 250 seating capacity furnished with high quality audio visual facility, power backup provision is used for organizing seminars, workshops, conferences, lectures as well as extra-curricular activities.

NCC, NSS, Gym facility is available in the college campus. The College provides various services / facilities to the students, faculty and staff and are maintained by respective service providers as per contract. Cafeteria, Gymnasium, Photocopy services, Post Office, etc. are available. Clinic provides medical assistance to students and staff on need basis. Housekeeping services are partially outsourced.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.1.2 Percentage of expenditure, excluding salary for infrastructure augmentation during last five years (INR in Lakhs)

Response: 61.22

4.1.2.1 **Expenditure for infrastructure augmentation, excluding salary during the last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	27.68	24.08

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS), subscription to e-resources, amount spent on purchase of books, journals and per day usage of library

Response:

Library is automated using Integrated Library Management System (ILMS)

1. Total area of the library : 1654.30 in Sq. Ft.
2. Total No. of Volumes : 30658
3. Total No. of Titles : 11768
4. Total seating capacity of the students for study : 100 students.
5. Journals 04, Magazines 30, Newspapers 10.
6. Total amount spent on books during last 5 years : 357 Books (Titles) worth Rs. 79,241/-
7. Per day usage of Library : 75 to 80 Students

8. Working hours (on working days, before examination days, during examination days, during vacation)

- Working hours of library on working days is 07 hours from 07:30 am to 02:30 pm and on Saturday from 07:30 am to 12:30 pm.
- Working hours during examination is 10 hours. (7.30am to 05.30pm)
- During vacation library is kept open for 5 to 6 hours

Library has partial automation service provided by Argees Agency, Hubballi, Karnataka. The library is having active membership of INFLIBNET N-LIST consortia and provides 6300+ e-journals and 3264000 + e-books on various subjects. There is a user ID and Password based facility for all faculty members and students also, in case they need. Separate library cards are issued to all students for issuing textbooks, reference books and journals. Computers are provided to the library users for searching the books on the Online Public Access Catalogue (OPAC) in the library. OPAC facility is also available to the students.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Response:

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection as follow:

- Institute has 80 Desktops/Workstations and a total of 08 laptops.
- Computer Labs have adequate number of desktops maintaining student to computer ratio of 09:01 (746:80) most of the times.
- In addition there are 07 LaserJet printers in Computer Lab, 01 InkJet Printer.
- The college uses 10 LCD projectors, 01 in the computer Lab, 01 in the IQAC room, 01 in the seminar hall and the rest are used in the teaching block.
- This infrastructure is complemented by computer networking devices, scanners and interactive teaching board etc.
- The College has employed a full time staff for maintenance and support of the ICT infrastructure.
- In general, computing and internet facilities are available to all teachers and students on the campus.
- The institution provides access to desktop systems and laptops to both faculty and students which allows them to use computer aid for academic projects, practical sessions and for learning.
- To make the learning process more effective various innovative methods are used by the teachers. This includes giving group assignments and having power point presentations, where students can

- discuss and explore their knowledge together. Learning combined with visual presentations or working on certain software is much more enjoyable and comprehensive for the students.
- All the computers in the college are interconnected through a dedicated LAN. Each system is provided internet connection, in addition to this the college has dedicated intranet portal for sharing of files amongst the staff and students
- Effective utilization of infrastructure is ensured through appointment of adequate and well qualified lab instructors/system administrator.
- Institute has 02 BSNL Fiber (08331-225210, 08331-225332) dedicated internet connection of 150 & 100 Mbps speed internet connection respectively.
- Internet connectivity is available throughout the campus.
- The college website is monitored and updated from time to time.
- Windows OS and anti-virus are updated on a regular basis. LAN and Network connections are also monitored.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.3.2 Student – Computer ratio (Data for the latest completed academic year)

Response: 9.33

4.3.2.1 **Number of computers available for students usage during the latest completed academic year:**

Response: 80

File Description	Document
Upload supporting document	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1 Percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years (INR in Lakhs)

Response: 38.79

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
6.24	5.14	4.22	6.18	11.02

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Percentage of students benefited by scholarships and freeships provided by the Government and Non-Government agencies during last five years

Response: 63.57

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government and Non-Government agencies year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
484	377	373	372	399

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.2 *Capacity building and skills enhancement initiatives taken by the institution include the following*

1. *Soft skills*
2. *Language and communication skills*
3. *Life skills (Yoga, physical fitness, health and hygiene)*
4. *ICT/computing skills*

Response: A. All of the above

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 16.27

5.1.3.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
153	104	43	168	45

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.4 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Response: B. Any 3 of the above

File Description	Document
Upload supporting document	[View Document](#)

5.2 Student Progression

5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 20.9

5.2.1.1 **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
11	43	50	40	46

5.2.1.2 **Number of outgoing students year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
208	200	119	175	207

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.2.2 Percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 100

5.2.2.1 *Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations) year wise during last five years*

2021-22	2020-21	2019-20	2018-19	2017-18
2	7	1	0	0

5.2.2.2 **Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
2	7	1	0	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 41

5.3.1.1 *Number of awards/medals for outstanding performance in sports/cultural activities at*

national/international level (award for a team event should be counted as one) year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
00	9	23	7	02

File Description	Document
Upload supporting document	[View Document](#)
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 2.8

5.3.2.1 **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
2	2	4	4	02

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Alumni Association is a non-profit making registered Society, under the Societies Registration Act, 1960, Karnataka bearing the Registration No: DRBG/SOR/1362/2021-2022. The Association is dedicated to bringing together the alumni committee on a common platform to build another channel of personal and professional support to members through 'Self Help' within the community. Aims to connect with past students by encouraging social gatherings of past students to share ideas and their personal and

professional experience. The association reaches out to its members and students both existing and potential to enrich networking and stay connected with the institution. Alumni have contributed in a respectable way for the growth of institution. The association also aims at recognizing the students who have achieved above and beyond. The extraordinary contributions made by past students to the society at large could be recognized and awarded.

The institution has its own network to collaborate with its alumni and former faculty. The college conducts alumni meetings-cum programmes twice in a year. Most of the members of the alumni association attend the meeting and functions in which various problems are discussed and possible solutions are suggested. If such suggestions are feasible they can be implemented by the college. Former faculty members are also invited to such alumni meetings. They are also invited on special occasion to deliver lectures in seminars and workshops conducted by the institution.

1. Alumni members and former faculty have instituted cash prizes and medals for highest scorers in examinations, general champions in sports.
2. Retired faculty are felicitated
3. Alumni are felicitated for securing NET, SLET, M.Phil., Ph.D. degrees along with placements in Indian Army and other services at state and central government sectors.

Thus, the college receives guidance and suggestions of former faculty members and alumni members for the quality enhancement of the education.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance and leadership is in accordance with vision and mission of the institution and it is visible in various institutional practices such as decentralization and participation in the institutional governance

Response:

In accordance with the policy of decentralization adopted by the management of institution, both teaching and non-teaching members are adequately represented in the governing body of the college through Principal as Ex-officio member of Governing Council on S.P.Mandal's College of Arts and Commerce. Their opinions are sought in making and implementing different policies, which are important not only to achieve the vision and mission of the college but also in building the organizational traditions. The Principal follows a democratic and participative style of leadership, soliciting the total participation and active involvement of both teaching and non-teaching staff. The head of the college has long term vision for both, academics and administration.

The vision and mission statements of our institution are

Our Vision

"Value Based Education for Nation Building and Global Competencies"

Our Mission

To provide excellent and quality teaching to our students which would help them to shape their own character and career suitable for the development of the nation and enables them to reliant and be successful in greater global challenges and enterprises in their own lives.

- S. P. Mandal's Arts and Commerce College follows the practice of decentralization in its true sense, in all the three important pillars of the institution, viz. academics, administration and extra-curricular activities.
- The practice of decentralization and participatory management is reflected in all the activities of the College through strong and efficient Committees/Societies which includes the IQAC, the Staff Council, Student Council, Time Table Committee and various Cultural Societies.
- The work of the college administration is decentralized and the various subcommittees formed at the beginning of the academic year support the system. Some of the functions of the committees are as follows:

1. The examination sub-committee conducts two semester examination in a year as per the University Time table and undertakes two internal examinations.
2. The admission sub-committee arranges the admission of the college.
3. Cultural sub-committee arranges the entire cultural program. The committee also observes all the important national and international events in the college.
4. The discipline committee looks after the overall discipline of the college so that students try to maintain the rules and regulations of the college.

5. The anti-ragging committee and Anti-Sexual Harassment cell see that the students are fully secured inside the college campus.
6. The development committee looks after the overall development of the college, including infrastructure development.
7. The purchase committee looks after the purchase of various equipment, instruments & furniture, etc.

Every sub-committee is led by a convener and few members and these committees meet on a regular basis and help to formulate and implement the strategic plans of the institution.

NAAC Steering Committee

In the academic year 2021-22, a separate NAAC Steering Committee was formed by the Principal with the suggestions of IQAC for preparation of AQAR and Self Study Report (SSR) to NAAC, Bangalore.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, deployment of institutional Strategic/ perspective/development plan etc

Response:

The institution has its own mechanism to develop, to drive to deploy and review its quality policy. That mechanism is Internal Quality Assurance Cell (IQAC). Institutional plans are prepared by different departments and sub-committees and these get incorporated in the College Academic Calendar at the beginning of the session for the smooth working of the college. The Management has taken the following efforts to improve facilities which would bring all round development of students and ensure their success:

- Student intake in a few programs has been increased.
- Staff intake has also increased as per requirement.
- Infrastructure, in terms of class rooms has been enhanced.
- Laboratory infrastructure has been upgraded with respect to number of computers and software packages.
- Website has been updated. Software are used for admission.
- Library resources, both books and online have been steadily growing. Reading room facilities have also been added.
- Examination system is transparent.
- Various Certificate courses are offered to the students.
- In the area of Sports, the students are offered all possible support to participate in various games at

District, State and National level. Keeping in mind the changing demographics and environment, the college has been working on the following areas in teaching, technology and environment.

- Creating a student-centric learning environment
- Promoting research-based learning
- Promoting pollution-free campus
- Continued infrastructure development
- Tech-savvy campus
- Contributing to the social causes

The Organizational Structure of the College consists of the Management, Governing body, the Principal, the teaching staff, the non-teaching staff and the students.

- The Management of the College constitutes of the Congregation of the Members of S. P. Mandal. It is the highest decision-making body .This is followed by the Governing Body of the College which meets to discuss issues relating to finance, infrastructure, faculty recruitment and the matters related to the overall development of College.
- At the college level, there is the Principal who is the Ex-Officio Secretary of Governing Council, IQAC co-ordinator, heads of departments, office administration and staff members. Various committees are formed in the college.
- The College also has Internal Quality Assurance Cell (IQAC) which works towards realization of the goals of quality enhancement and sustenance.
- Office staff consists of the following:

1. Administrative Section

2. Accounts Section

Service rules:

The college adheres to S. P. Mandal's service rules. There are Service rules for employees (Not covered by the Government Salary Grants) of the institutions run by the S. P. Mandal Society. The appointment and service conditions of employees (not covered by Govt. Salary Grants) working in the institutions run by the S.P.Mandal's shall be governed by these rules.

The service/s of aided employees are governed as per the Karnataka Civil Service Rules and S. P. Mandal's service rules.

Promotion to a higher position:

The promotion of employees is governed by the S. P. Mandal's SERVICE RULES –

Procedures for recruitment:

a) Recruitment of employees by S. P. Mandal's Rules (Unaided posts).

b) Recruitment of employees at permanent posts (Aided posts) by the Government of Karnataka.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.2.2 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: C. Any 2 of the above

File Description	Document
Upload supporting document	[View Document](#)
Upload supporting document	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures and Performance Appraisal System for teaching and non-teaching staff

Response:

Realizing that a satisfied employee is an asset for the institution and can make college a productive place, the management has put several incentives in place for teaching and non-teaching staff besides the salary package.

Some of the initiatives towards the welfare of the staff and faculty are

- College has developed a healthy practice of providing salary to both teaching and non-teaching unaided staff on the 10th of every month.
- Maternity Leave [6 Months] for women staff and fraternity leave for supporting male staff.
- Provision for OOD leave for attending meetings, seminars, workshops and conferences for faculty development purposes.
- Financial support to faculties for attending workshops, seminars, conferences etc.
- There are certain departmental welfare schemes such as Insurance, GSLI, FBF and pension benefits etc. are available to both permanent teaching and non-teaching staff.
- Medical facilities are provided at minimum cost to both teaching and non-teaching staff in Karnataka Health Centre (KHI), Ghataprabha which is running under our management.
- Office rooms, classrooms, departmental rooms, principal chamber, research cell, computer labs, library and reading room etc. are providing healthy working conditions to both teaching and non-teaching staff.
- Purified water for drinking and canteen facilities are provided in the campus.

- Financial help to the staff during medical emergency is provided by the management. The uniforms are provided to the menial staff.
- The departmental welfare schemes such as GSLI, FBF, Pension benefits are available only after the retirement of the employees.
- Gymnasium, sports, yoga facilities for staff.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 10

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1	10	0	0	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years

Response: 36.99

6.3.3.1 **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
2	21	11	20	0

6.3.3.2 **Number of non-teaching staff year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
8	7	6	7	8

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1 Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

Institutional strategies for mobilization of funds and the optimal utilization of resources

The college is permanently affiliated to Rani Channamma University, Belagavi and follows the rules and regulations laid down by the Government of Karnataka. The major sources of funding are as follows:

- Tuition Fees collected from the students.
- Various grants received from UGC
- Contribution by Public Leaders from the Development Financial Help Fund.
- Interest from savings of the institution.
- Donation from alumnus and Philanthropist and well wishers
- Revenue generated from self-financed courses.

Optimum utilization of financial resources:

Optimal use of financial resources is ensured through strict budgetary control on expenditure as per available provisions. Also pre-audit is used to ensure only relevant expenditure is incurred. The Optimization is also achieved by making all purchases through a purchase committee, which calls for quotations depending on the amount involved and total transparency is ensured. In fact, optimization is done in all expenditure of the college activities.

The College has a Governing Body, Planning and Purchase Committee which help in the preparation, division, allocation and utilization of funds.

UGC funds are deposited in a separate bank account. The utilization of these funds is ensured through financial auditing at the end of each financial year.

Fees received from students are used for development of the college, un-aided faculty and staff salaries and are properly audited. Physical and Academic facilities are augmented for students. Library services and Sports services are strengthened. Number of State and National workshops, seminars and Conferences are organized. Special lectures, field trips, industrial visits are organized for students.

The Purchase Committee decides the policy and procedure for purchasing any item. Each item is purchased by comparing a minimum of three quotations received from different vendors. All purchases are done through a tender system. Each and every transaction is supported by the Vouchers.

All the collections are deposited in the bank and all expenditure, recurring and non-recurring, are incurred through Cheques/Electronic mode. Only authorized persons can operate the transaction through the bank. For each and every financial transaction proper permission is taken from the Principal.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

IQAC was constituted in the year 2004-05 and has been the vehicle for assuring the quality outcomes in every aspect of the campus life. The IQAC plays an important role in ensuring quality of the functioning of administrative and academic units of the college. In order to make the students aware of the current and futuristic challenges and opportunities, the teaching faculty is encouraged and motivated to develop a scientific temper so as to propagate a research culture amongst the students. IQAC recognizes the significance of promoting a research environment amongst staff and students. To this end, IQAC has established a Research Committee in the College. The main thrust of Research Committee is towards:

- Helping the interested teachers in writing research project proposals and publishing the research works by conducting Research Methodology Workshops.
- Providing the latest information about the quality journals of Scopus and UGC Care list and encouraging them to publish.
- Initiating interdisciplinary research projects undertaken by students and mentored by teachers.
- Establishing collaborations/MoU with other institutions of eminence with the objective of encouraging student and faculty exchange programmes.

- Conducting FDP to bring the knowledge of the teachers at par with the latest developments in their respective disciplines.
- Organizing State and National level Seminars and Conferences on subjects enveloping a broad range of themes/sub themes relevant to modern day education in HEIs.
- Encouraging teachers to apply to research organizations like UGC for funding of research projects.
- IQAC organizes ICT workshops to enable teachers to intersperse technology in curriculum to make the art of classroom pedagogy more relevant and interesting for students.

IQAC takes care of the needs of the administrative staff to improve their work atmosphere, both at the professional and emotional fronts. The IQAC proposes a number of best practices in various aspects of functioning of the administrative branch.

- Administrative Audit is conducted from time to time.
- IQAC believes in establishing a democratic pattern of administration. The Management along with the Principal ensures that equal opportunities are given to staff members who are best suited for a particular department and also, they are provided with opportunities to develop their skills.
- The IQAC has developed Feedback system for the personal improvement of the staff members and to take suggestions for betterment of their performance, thus providing encouragement for growth and improvement.
- Workshops are organized from time to time to improve management skills of the both teaching and non-teaching staff.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.5.2 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality initiatives with other institution(s)/ membership of international networks**
3. **Participation in NIRF**
4. **any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA, ISO Certification etc**

Response: B. Any 3 of the above

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity and Institutional initiatives to celebrate / organize national and international commemorative days, events and festivals during the last five years

Response:

The concepts of gender equity and sensitization are instilled in the students through curricular aspects.

In order to integrate the values of gender sensitivity the college has taken the following initiatives:

1. Anti-Ragging Committee: Ragging is a menace and to prevent this menace, we have an anti-ragging committee which is pro active. There is a complaint box at the premises where students can drop in their complaints without disclosing their identity.

2. Prevention of Sexual Harassment at work places: Implementation of the Prevention of Sexual Harassment at work places is strictly observed as per the existing guidelines. However, we feel happy to say that there have been no such cases at this college because of harmonious relationships existing among the students and staff.

Curricular and co-curricular activities undertaken at the college for gender equity and sensitization are as under:

- To bring about gender equity and Sensitization College provides equal opportunity in all respect of curricular aspects like seminars, group discussions, internal examinations, and assignments, projects without any sort of prejudice or gender discrimination.
- Inviting outstanding women achievers to preside over "International Women Day Celebrations" to share their experiences.
- Provision of common rooms for girl students:
- CCTV is installed and the entire college premise is under its surveillances.

Institution organizes national and international commemorative days, events and festivals with enthusiasm. Staff and students get to know the importance of national integrity in the country in general and their role in it particular.

National Youth Day Celebrations: National Youth Day is observed on 12th January of every year, the birthday of Swami Vivekananda.

Gandhi Jayanti Celebrations: The college celebrates Gandhi Jayanti. As part of this, the NSS unit of the college organises 'Service Week' with the moto of Swachh Bharat. Various lectures are also organised on Gandhian philosophy, teachings and ideals.

Birth anniversary of Dr. B. R. Ambedkar – The institution celebrates the birth anniversary of Dr. B.R. Ambedkar and remembers his vision for the great nation.

Republic Day: It is celebrated on January 26th to commemorate the adoption of constitution of India. On this day, various formal events including flag-hoisting and march-past are organized by NCC students.

International Yoga Day - Yoga is the best way of life. The institution is committed to the cause of spreading yogic practices for all round development and well-being of the individuals. Yoga exponents are invited and yogic postures and asanas are demonstrated.

Independence Day - It is celebrated every year along with NCC, NSS, YRC, student council members and students. It is a grand event marked with the flag hoisting by the Chief Guest and well-practiced march-past by NCC cadets.

Karnataka Rajyotsav - It is celebrated every year on 1st November by involvement of all students and staff.

Teacher's Day - Dr. Sarvepalli Radhakrishnan's birth anniversary on 5th Sept, observed nationally as Teacher's Day is celebrated. Numerous programmes organized by our students on the occasion remember and pay homage to the valuable contributions of the teaching community.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

7.1.2 The Institution has facilities and initiatives for

1. **Alternate sources of energy and energy conservation measures**
2. **Management of the various types of degradable and nondegradable waste**
3. **Water conservation**
4. **Green campus initiatives**
5. **Disabled-friendly, barrier free environment**

Response: A. 4 or All of the above

File Description	Document
Upload supporting document	[View Document](#)

7.1.3 Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. **Green audit / Environment audit**
2. **Energy audit**

3. **Clean and green campus initiatives**
4. **Beyond the campus environmental promotion activities**

Response: A. All of the above

File Description	Document
Upload supporting document	[View Document](#)

7.1.4 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic diversity and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

The institute is proactively taking efforts in providing an inclusive environment. Apart from the annual cultural event, students also conduct cultural and sports events to cater to linguistic diversity, all students related competitions like Essay Writing, Debate, etc. are organized.

Cultural and Regional

Students celebrate all major festivals. Students plan 'Ethnic days' which help them appreciate cultural differences.

Linguistic

A choice of languages Hindi, Kannada offered supports students from other states.

Socio economic

Students from socio-economically disadvantaged backgrounds are given fee concessions and textbooks from book banks and scholarships given by the Government and the Management.

Remedial coaching classes are conducted for slow learners.

Students lend a helping hand for any need that arises – for e.g. during flood and any other natural calamities -students contribute for relief material including medicines.

The institution conducts regular activities to sensitize students and employees of the institution towards the constitutional obligations: values, rights, duties and responsibilities of citizens. S. P. Mandal's Arts and Commerce College has been committed to educating our students as constitutionally aware citizens sensitized to their Fundamental Rights and Duties. Various programmes and activities are organized both by departments as well as societies.

The National Cadet Corps (NCC) unit of the college is dedicated to creating a 'sense of patriotic commitment 'for national development. The programs like Blood donation camp, health checkup, visits and donation to orphanages, traffic awareness programs etc., are conducted to create awareness about

being a responsible citizen. Right to health and medical care is a fundamental right during service and after retirement right to health of a worker is integral to right to life. The College has an active National Service Scheme (NSS) unit where students engage in community service programmes.

The students are privileged to take part in the Independence Day and Republic Day celebrations and their patriotic feelings are evident through their active participation. The college has planned to have extension activities on these National Holidays.

Guest lectures on Human Rights – The constitution of India guarantees certain basic human rights like Rights to life, Liberty, Equality and Freedom. An emphasis is laid through the guest lectures on Human Rights on the above aspects. Students are appraised with the fact that Right to live with human dignity with adequate nutrition, clothing, shelter, education, free movement, freedom of speech are all necessary under right to life.

Women Empowerment Cell & Ladies Association – Conduct programs for creating awareness about prevention of sexual harassment in a work place. The sexual harassment at place of work results in violation of the fundamental right to gender equality and the right to life and liberty.

Special programs for students, employees and community through NSS, NCC and YRC – The programs like Blood donation camp, health checkup, visits and donation to orphanages, traffic awareness programs etc., are conducted to create awareness about being a responsible citizen.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

FIRST BEST PRACTICE

Title of the Practice : 'Provision of the Incentives to the Meritorious Students by faculty'.

Objectives:

The goal of this practice is to inspire the students to achieve greater success. This is one of the best practices which our college follows since its inception as it corroborates with the vision and mission of the institution and recently it corroborates with the core values of the NAAC. Our vision is to provide quality education to the students so as to achieve higher scale in their life. Our college prepares self esteemed, self reliant and self confident youths to face the national and global challenges.

The context:

This practice is designed and implemented in the situation and location at which our college is working. It is located in rural and backward area and deprived of all urban facilities. Students getting admission are mainly from surrounding villages and from economically and educationally backward communities. Hence they are poor in knowledge and other resources. Their performance in examination is also poor. They do not get any tuition facilities and sufficient reading materials, as they live in rural areas. Most of these students coming from rural areas are doing part-time jobs in shops, agriculture, hospitals etc. to support their families financially.

The practice:

The provision of incentives to the meritorious students is a practice introduced to educate the importance of learning and getting merit among the students. It aims at achieving excellence in performance by the students. This practice inspires the students to set a goal and reach the goal by excellent performance in curricular and extracurricular activities.

Evidence of Success:

This practice has yielded its fruits of success since its introduction i.e. since the inception of the college. There is increase in the healthy competition among the students, thereby increase in the attendance ratio of the students to the college. The students set the goal and they try to reach the expected goal in the university examinations. As a result of this every year we have good results in the university examination.

In addition to the achievements of our students in curricular activities our students have achieved excellent performance in sports and games. Every year our students are becoming the university blues in different events sports and games such as Kabaddi, Volleyball, Running, Cross Country, etc. getting **university blues** is regular feature of our college.

Problems Encountered and Resource Required:

The institution faced some problems in its implementation.

- Cash incentives given to such students being very small amount i.e. token money. Sometimes the fixed amount is distributed among the students of equal performance.
- Special incentives like diet to the sportsman are given for a short period only not throughout the year because of resource constraint.
- Limited time to the students to practice extracurricular activities like sports and games. They have to practice after college hours and during holidays.

SECOND BEST PRACTICE

Title of the Practice : Green and Eco-friendly campus.

Objective:

This project is mainly focus on eco-friendly campus and practices related to biodiversity conservation, conservation of water, energy conservation, causes of pollution and human health conservation. It is one of

the best practices used to realize the goals of the college.

The Context:

Environmental education is the part of the student's curriculum; they can implement what they learn. Many measures are instituted to make the campus eco-friendly. Environmental consciousness is treasured in the provision of the college 'Aspire to inspire' and is the major concern of maintaining the biodiversity of the campus is to provide a pleasant atmosphere for the academic and nonacademic improvements. People have realized the importance of biodiversity and turn back to nature. Present day's people want organic farming, bio insecticides; Ayurveda for health care that is Biodiversity is the basic of our life.

Our campus sticks 28773.15 square meters (7.11 Acre) out of which more than 70% of the campus covered with lush green vegetation. Which includes more than 445 different plants, trees and medicinal plants, fruit bearing plants, sacred plants rare plants and one varmi composting unit.

The practice

Eco-friendly practices at our campus.

- Regular plants exploration reduces the noise pollution.
- Proper measures have been taken to reduce carbon emission to keep the campus, pollution free and uncontaminated.
- While constructing new building part of front Garden shifted to back yard of the building without destroying the biodiversity of the campus.
- Rich biodiversity is also maintained along with medicinal plants, shrubs trees etc.
- Renovation of the almost extinct well in the campus and provides 24 hours water supply to our entire campus.
- Our institute has developed a plan to serve energy at the institute level with time Bond planned to install solar lights in the premises.
- We are using LED Bulbs which reduces the cost of electricity.
- In the day-to-day life the use of papers is cut down instead use of more of ICT tools is practiced.
- 'Swachh Bharat Abhiyaan' is regularly conducted at college to keep the campus clean.
- Rain water harvesting pit is constructed for harvesting rainwater to recharge borewell and meet the water requirement.
- Rainwater is channelized towards bore well to raise the groundwater level.

4. Evidence of Success

The main indicators are:

- Increases Eco club activity in the campus nearby air and reduce the time to deliver the required information to the students.
- Renovation of the well and bore well has made our campus self sufficient and is the eternal source of water.
- Created discipline and Awareness among the student about environment.
- Encourage the students to come up with environment friendly products ideas.
- Save Water, Save Soil, Save Earth concept is developed in the minds of the students.

5. Problems Encountered and Resources Required

Most initiatives can be given by government for such activities.

- Lack of awareness of environment pollution.
- Designing of number of initiatives in creating awareness.
- Manpower and machinery required for maintaining use Garden.
- Changing the mindset of the students about eco-friendly campus.
- Lack of sufficient publicity through different media regarding the use of Eco Friendly practices.

File Description	Document
Best practices as hosted on the Institutional website	[View Document](#)
Any other relevant information	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

S. P. Mandal's Arts and Commerce College Raibag was established in the year 1974 with an object to provide higher education of excellent quality to the students living in this rural and backward area to come up and scale of higher achievements in academic and sports. The college has designed Vision and Mission which rotate around over all development of the students and society in the field of Commerce, Business, Management, Arts and Allied activities. The college focuses on providing 'Holistic Education' through which the intellectual, emotional, social, physical, artistic, creative, spiritual potential of the student is developed. Holistic learning honors life's experiences in the form of 'achievements' as well as 'road blocks' with focus on planned and unplanned development.

It is our great pride that we were graded at B++ by NAAC in 3rd cycle for the year 2017. We obtained ISO Certification bearing certificate no.QCLQ220406459 for providing services of BA, B.Com, M.Com programme & Certificate Courses. We have beautiful campus with area of 7.11 acres of land situated in the peace zone outside the bound of city reminding the memories of Gurukula System of ancient times.

The award winners are felicitated every year. More number of students is getting various scholarships and freeships from the government as well as institution and faculty members. Our college is offering 02 under graduate courses one PG programmes and several certificate courses. We have introduced B.Sc. programme from the academic year 2022-23. The College provides excellent physical infrastructure facilities such as separate staff room and departmental rooms.

The college has ICT enabled classrooms, smart boards, computers and printers to facilitate teaching-learning process for the all round personality development of the students, the college provides full equipped Multi Gym, Open Air Theatre, One Women Hostel, One Boys Hostel Facility, Indoor Sports Training Hall, other support services like NCC, NSS, YRC to rendering excellent services to community. The management is augmenting infrastructure facilities according to the needs of the students as well as the faculty members.

Community Service: Every year NSS, NCC and YRC organize various outreach programmes such as Blood Donation Camps, Health Check up Camps, Traffic Rules Awareness Programmes, AIDS Awareness Programmes, Voters Awareness Campaign, etc. These all benefit the community besides students and staff.

Information Technology: The College has Internet LAN and two broadband facilities with 100mbps & 150mbps each from BSNL Fiber Service. The laptops are provided to the faculty members to facilitate teaching and learning process and promote research culture. The library has INFLIBNET software and NLIST.

Research Technology: More than 75% faculties of our college are qualified Ph.D., M.Phil., NET & KSET, etc. Research Cell is actively functioning, by giving the guidelines for research activities like publishing the articles in reputed journals and presenting papers in State and National level seminars / conferences.

Sports and Games: The College has 400 Mtr track vast play ground having Volleyball Court, Shuttle Badminton Court, Handball Court, Net ball Court, Indoor Sports Room and well equipped Multi-Gym facility. Every year we organize Zonal and Inter-Zonal Inter-Collegiate sports meet of affiliated university. Every year 4 to 5 students emerges as University Blues in Women Kabaddi tournament. Our students represented All India Inter-University sports meets.

Security: The College ensures safety and security CCTV Surveillance Cameras have been put on campus. There are CC cameras to monitor student's movement. Security personnel are stationed at the entrance of the campus to monitor and maintain rigorous vigilance.

The College conducts the several certificate courses in different topics on the basis of needs of the students and also having MoU's with other institutions and industries. Woman empowerment cell in association with agencies and NGOs conducts counseling and special lecture to empower the students. Few of our students represented our institution in sports and cultural competition at University and Inter-University National Level activities.

File Description	Document
Appropriate web in the Institutional website	[View Document](#)

5. CONCLUSION

Additional Information :

1. Shikshan Prasarak Mandal Trust is established in Karnataka in the year 1963.
2. Our College established in the year 1974.
3. Total 24 Teaching and 08 Non-Teaching Faculty are working full time. Total 04 faculty qualified Ph.D. and 11 faculty are qualified NET and KSET.
4. 746 students are studying during the academic year 2021-22.
5. Our college follows the Standard Operating Procedures of Shikshan Prasarak Mandal Trust.
6. New initiatives - State Level Student Seminars, Special Lectures, Constellation of RCUB Rank Holders, Felicitation to Meritorious Students, Green Audit, Energy Audit, Environment Audit, Self-Appraisal, FDPs, IPR, Research Methodology, Entrepreneurship workshops, conference and seminars/webinars.
7. Hat-trick winner in Kabaddi (Women) Team.
8. 11 students emerged as Blues of Rani Channamma University Belagavi in different events. Those who represented Inter-University All India Competition.

Concluding Remarks :

Our college established in the year 1974. In the last 48 years of its journey the college has achieved excellence in the field of academics, curricular and extra-curricular activities. The college has democratic and decentralized governance and management. The IQAC actively involved in planning and executing quality initiatives. All the stakeholders are involved in the decision making process through various committees and cells.

The faculty members are actively involved in research activities. Research articles have been published in reputed journals. Faculty members are actively involved in academic and evaluation process of affiliating university. 11 students are emerged as university blues during last five years.

The college has a transparent policy with respect to students' attendance, Internal Marks and examination related activities. The college has NSS, NCC and YRC wings where students take active part in state and National level camps. During the last five years one NCC cadet participated in National level Republic Day parade.

The college also provides platform to the students to participate in various cultural activities in campus and also outside the campus. Special lecture programmes are also organized for the benefit of the students.

The college has good physical infrastructure, sufficient ICT enabled classrooms. The library is fully computerized with INFLIBNET subscription.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.2.1	**Number of Add on /Certificate/Value added programs offered during the last five years** Answer before DVV Verification : Answer After DVV Verification :10 Remark : Excluding repetitive input edited accordingly.
2.1.2	**Percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (Exclusive of supernumerary seats)** 2.1.2.1. *Number of actual students admitted from the reserved categories year - wise during the last five years* Answer before DVV Verification: <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>342</td><td>272</td><td>295</td><td>244</td><td>147</td></tr></table> Answer After DVV Verification : <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>207</td><td>192</td><td>191</td><td>179</td><td>135</td></tr></table> 2.1.2.2. **Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years** Answer before DVV Verification: <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>475</td><td>450</td><td>450</td><td>440</td><td>440</td></tr></table> Answer After DVV Verification : <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>238</td><td>225</td><td>225</td><td>220</td><td>220</td></tr></table> Remark : Input edited as per the documents given for the clarification.
2.4.1	**Percentage of full-time teachers against sanctioned posts during the last five years** 2.4.1.1. **Number of Sanctioned posts / required positions for teaching staff/ full time teachers year wise during the last five years:** Answer before DVV Verification: <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td></td><td></td><td></td><td></td><td></td></tr></table>

| 24 | 24 | 23 | 22 | 24 |

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
22	22	22	21	23

Remark : Input edited from given documents.

3.3.1	*Number of research papers published per teacher in the Journals notified on UGC care list during the last five years* 3.3.1.1. **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years** Answer before DVV Verification: | 2021-22	2020-21	2019-20	2018-19	2017-18 | |---|---|---|---|---| | 0 | 4 | 0 | 0 | 2 | Answer After DVV Verification : | 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 | |---|---|---|---|---| | 0 | 0 | 0 | 0 | 0 | Remark : Input edited as per the research papers in the Journals notified on UGC CARE year wise during the last five years.

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

3.3.1.1. **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
0	4	0	0	2

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

Remark : Input edited as per the research papers in the Journals notified on UGC CARE year wise during the last five years.

4.1.2

Percentage of expenditure, excluding salary for infrastructure augmentation during last five years (INR in Lakhs)

4.1.2.1. **Expenditure for infrastructure augmentation, excluding salary during the last five years (INR in lakhs)**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
6.24	5.14	4.22	33.85	35.10

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	27.68	24.08

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

4.3.2.1. **Number of computers available for students usage during the latest completed academic year:**

	Answer before DVV Verification : 80 Answer after DVV Verification: 80
4.4.1	**Percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years (INR in Lakhs)** 4.4.1.1. **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)** Answer before DVV Verification: 	2021-22	2020-21	2019-20	2018-19	2017-18
---	---	---	---	---
6.24	5.14	4.22	6.17	11.02 | Answer After DVV Verification : | 2021-22	2020-21	2019-20	2018-19	2017-18
---	---	---	---	---
6.24	5.14	4.22	6.18	11.02	
5.1.3	**Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years** 5.1.3.1. **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years** Answer before DVV Verification: 	2021-22	2020-21	2019-20	2018-19	2017-18
---	---	---	---	---
153	104	43	168	45 | Answer After DVV Verification : | 2021-22	2020-21	2019-20	2018-19	2017-18
---	---	---	---	---
153	104	43	168	45	

5.1.4	**The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases**
	
	   1. **Implementation of guidelines of statutory/regulatory bodies**
	   2. **Organisation wide awareness and undertakings on policies with zero tolerance**
	   3. **Mechanisms for submission of online/offline students' grievances**
	   4. **Timely redressal of the grievances through appropriate committees**
	
	   Answer before DVV Verification : A. All of the above
	   Answer After DVV Verification: B. Any 3 of the above
	   Remark : HEI provided only the Implementation of guidelines of statutory/regulatory bodies, Organization wide awareness and undertakings on policies with zero tolerance & Timely redressal of the grievances through appropriate committees. Hence input edited accordingly.

5.3.1	**Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**
	5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
05	01	05	11	02

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
00	9	23	7	02

Remark : Input edited as per the certificates provided.

5.3.2	**Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**
	5.3.2.1. Number of sports and cultural programs in which students of the Institution participated year wise during last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
30	01	37	52	02

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
2	2	4	4	02

Remark : Events cannot be split into activities. It will considered as only once. Hence input edited accordingly.

6.2.2	**Implementation of e-governance in areas of operation**
	1. **Administration**
	2. **Finance and Accounts**
	3. **Student Admission and Support**
	4. **Examination**

Answer before DVV Verification : B. Any 3 of the above

Answer After DVV Verification: C. Any 2 of the above

Remark : As HEI provided only Student Admission and Support Examination. Hence input edited

	accordingly.

2.Extended Profile Deviations

ID	Extended Questions
1.1	**Number of teaching staff / full time teachers during the last five years (Without repeat count):** Answer before DVV Verification : 40 Answer after DVV Verification : 22
1.2	**Number of teaching staff / full time teachers year wise during the last five years** Answer before DVV Verification: 	2021-22	2020-21	2019-20	2018-19	2017-18
---	---	---	---	---
24	24	23	22	24 | Answer After DVV Verification: | 2021-22	2020-21	2019-20	2018-19	2017-18
---	---	---	---	---
22	22	22	21	23	
2.1	**Expenditure excluding salary component year wise during the last five years (INR in lakhs)** Answer before DVV Verification: 	2021-22	2020-21	2019-20	2018-19	2017-18
---	---	---	---	---
19.58	16.94	31.72	29.80	37.75 | Answer After DVV Verification: | 2021-22	2020-21	2019-20	2018-19	2017-18
---	---	---	---	---
6.24	5.14	4.22	33.85	35.10	